

Academic Committee 06.11.13

Chair's Notes

1. Terms of Reference & Membership 2013/14

To consider the Terms of Reference & Membership for the new academic year

TO BE APPROVED

2. Minutes of the previous meeting

To receive and consider minutes of the meeting of Academic Committee held on 5th June 2013

TO BE APPROVED

3. Matters Arising

The vast majority of the meeting was the approval of the new integrated curriculum so there are not many matters arising.

Actum 8 – External Examiner arrangements for QTS, PGCE and School Direct. There is a specific item later in the agenda for External Examiners although Dr Birch will be able to update regarding this item.

4. QAA Related Matters

i) Programme Approval Update – including the new Programme Proposal Form

The newly revised form is enclosed for information, although this has already been approved via Chair's Action and is now in use.

ii) Higher Education Review

Dr Birch to provide a verbal update concerning the latest developments

iii) Collaborative Provision Update

Dr Birch and Graham to report on latest developments

iv) Holy Cross College QAA Report

A copy of the report is enclosed for information. Graham and Dr Birch will speak to this item.

v) Departmental Review Update

vi) External Examiner Handbook Update

Dr Birch to provide a verbal update regarding the above two items

5. External Examiners

i) New Nominations

- a. Sciences & Social Sciences
- b. Education
- c. Humanities

The respective Faculty Deans will present the nominations. They are to be considered prior to a possible recommendation for approval to Senate

ii) Current External Examiner Lists

- a. Sciences & Social Sciences
- b. Humanities
- c. Education

The above item is received for information and to help identify any possible gaps in External Examiner provision.

iii) External Examiner Nominations Approved via Chair's Action since the last meeting

Nominations Approved via Chair's Action since the last meeting

This is to formally note the decisions via Chair's Action which Kenneth took since the last meeting. These were also approved by Professor Pillay as Chair of Senate.

6. Professional Statutory Regulatory Bodies and other External Organisations

- i) OFSTED
- ii) BPS
- iii) External Organisations

This item is largely just for noting – so the Committee is aware of any new External Developments.

I have spoken to Michael Lavalette and Michael Ziessler and there is nothing new to report. Kenneth would be able to update regarding OFSTED.

7. Student Numbers & Finance Update

Members to receive the latest student and financial data for consideration

Catherine will speak to this item.

8. Chair's Report / Any Other Business

Note that we have another meeting scheduled for November 27th specifically to look at curriculum issues and new proposals.